



Frankly Recruitment Understanding and Commitments

At Frankly Recruitment, we believe you are essentially our customer and as such- in accordance with our Mission Statement – we aim to “exceed your expectations”. We therefore feel it is appropriate to make a public statement to you of how we will strive to work on your behalf.

The list below represents our commitment to you; our Code of Conduct, if you like, on what we will and will not do for you, our valued customer.

- As members, we will always comply with the REC Code of Conduct
- We guarantee your confidentiality in terms of any communication with your current employer and co-workers.
- We will always treat you with honesty and integrity
- We will never discriminate on all legally protected areas (colour, nationality, sex, creed, age etc)
- We will listen to, understand and reflect your needs in all that we do for you.
- Your CV will never be submitted to an employer without your consent.
- We will endeavour to accommodate any requests for interviews outside our normal working hours.
- We always vet companies for whom we work, in an attempt to protect you from unscrupulous or oppressive operators.
- We will endeavour to achieve honest feedback from our employer clients and relay this to you following interviews or temporary assignments with them.
- We undertake to keep in regular contact and return your calls and messages.

If at any time you feel we have not fulfilled these Commitments, please feel free to call me on **01793 514441** or email me on **Jo@franklyrecruitment.co.uk** and I undertake to take a personal interest in achieving an outcome which satisfies you.

Kind Regards
Jo Hamer
Branch Manager